|  |  |  |
| --- | --- | --- |
| **E:\New Folder (2)\PRC\Kawardha\LOGO\GovLogo.jpg** | **dk;kZy; izkpk;Z] 'kkldh; ikWyhVsfDud] dchj/kke****iqjkuk ftyk iapk;r Hkou] flfoy ykbZUk] do/kkZ&491995 ¼N-x-½** **nwjHkk"k% 07741&232636] 233306** **bZ&esy% poly\_kabirdham@rediffmail.com****osc lkbV % www.cg.nic.in/kabirdham/poly/Institute.asp** | **E:\New Folder (2)\PRC\Kawardha\LOGO\DTE MONO.jpg** |

Date:- 17/04/2018

**NOTICE**

 All Students of **VIth Semester** are hereby informed to go through following guidelines for preparation of Major Project Report. They should submit their report rough copy **on or before 21/04/18** to concerned guide for checking & corrections if any.

**Follow guidelines strictly, otherwise Major Project Report may be rejected summarily.**

**Format of project report should include:**

1. Title Page of the report
2. Certificate page in standard format
3. Acknowledgement page
4. If sponsored project, sponsor ship certificate and satisfactory completion certificate of project from sponsorer, award winning certificate if any
5. Index page, list of tables, list of figures, list of graphs, list of charts ( each list on separate page)
6. Abstract of Major Project
7. Report should be divided into 5 chapters only as follows
8. **Introduction**
9. **Literature Survey**
10. **Project Design**
11. **Result & Analysis**
12. **Conclusion**
13. References
14. Appendices (if any)
15. Paper Size : **A- 4 size Executive Bond** paper
16. Margins  **:**
	1. **Top :** 1”
	2. **Bottom :** 1”
	3. **Left :** 1.25”
	4. **Right :** 0.75”
17. **3. Line Spacing :** 1.5 line
18. **Abstract ( upto One page only)**
	1. **Heading (i.e. *ABSTRACT*)**
	2. **Font :** Times New Roman (**Bold Italics**)
	3. **Size :** 14
19. Two blank lines after the heading. (12 points)
	1. ***Abstract Text***
	2. **Font :** Times New Roman ( *Italic Face* )
	3. **Size :** 11 point
	4. **Alignment :** Justified ( Full Text)
20. **Figures and Tables :** Center Placed
	* 1. **Figure Caption: To be typed below figure**
			1. **Font :** TNR(**Bold**)
			2. **Size :** 11 point
			3. **Alignment :** Centered

 For example-



Fig. 1.1 Contrast Stretching Transformation.

1. **Table Caption: To be typed above table**

 **Table Caption: To be typed Above Table**

 **Font :** TNR(**Bold**)

 **Size :** 11 point

  **Alignment :** Centered

 For example-

 **Table 1.1** Mappings

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

1. **Page Numbering ( at Right Bottom corner of page )**

 **From Introduction to References : 1, 2 ……………….**

**General Guidelines :**

1. ***ABSTRACT*** should not be more than one page. Abstract will be in TNR 11 Italics Font.
2. **CHAPTER HEADING-All Capital—TNR 14 Bold Font.**
3. **SUBCHAPTER-All Capital –TNR 12 Bold Font.**
4. Sub-Sub-chapter-First Alphabet of Each Word Capital- TNR 12 Font.
5. Title of the project should not be more than single line.
6. All text in report should be in TNR 11 font with justified alignment.
7. Cover page & Certificate, as shown in sample given.
8. Report must be **Spiral Binding in White cover for CSE, Blue cover for E & T & Pink Cover for EE, Report must contain more than 25 pages.**
9. Every group has to submit **No of Group members + 02 copies** of the report (including his/her 01 personal copy).
10. Report must be written in your **own English language and it must be divided in separate chapters as per the need**. It should not contain more than 05 chapters.